



Computer Use Policy

Bloomfield residents with a valid Bloomfield Public Library card in good standing* are entitled to a total of three (3) hours of computer use per day. Residents must have a Library card to use the computers, and Library cards are not transferable.

Type in the barcode on the back of your library card in the “patron” slot to be assigned two (2) sixty minute sessions. If additional time is needed, BPL cardholders may obtain a single one-hour guest pass at the Reference Desk.

All Bloomfield residents over the age of 18 must present a valid library card in good standing* or show ID at the Circulation desk to obtain their barcode for computer use only.

Bloomfield High School Students may obtain a single guest pass with a valid school ID.

Visitors from out-of-town, including those from other BCCLS or ReBL libraries may log on to any public computer workstation for a single one hour (60 minute) session once per day. Guests may obtain a pass by presenting official ID showing proof of an out-of-town address (driver’s license, school ID, etc.) at the Reference Desk.

If anyone is found to be using a card that is not their own, they will be asked to leave and the card will be blocked.

Printing is .20 cents per page for black and white and .50 cents per page for color. Patrons must select either black and white OR color BEFORE sending a job to the printer.

Please use basic internet safety precautions on any public workstation. Always log out of your email, social network account, or any other website you have to log into. Never save your personal documents to a public computer. Only save information to your own flash drive. Be aware of who may be viewing your screen and files from nearby or after you on the same terminal.

*Good standing: a card that is currently up-to-date and is not blocked due to overdues or fines, as per BCCLS card policy.

Adopted: January 21, 2010

Updated: October 15, 2014